



AUXILIUM COLLEGE (Autonomous)

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd cycle)
Gandhi Nagar, Vellore – 6.

5.1.4

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

2020-21

4

STUDENT GRIEVANCE

REDRESSAL COMMITTEE

5

Circular:-

Ref / C/n: 01 / Student Grievance / Dated: 09/10/2020

There will be a short meeting on 12/10/2020 (Mon) through online mode (Google meet) to discuss the points mentioned in the Agenda.

Members:-

- | | |
|---|-------------------------------|
| 1) Sr. Alice K T (Secretary) | <i>A. Alice K T</i> |
| 2) Dr. (Sr.) Jaya Santhi R (Principal) | <i>Dr. Jaya Santhi R</i> |
| 3) Sr. Sumathi M (Vice principal shift-I) | <i>Sr. Sumathi M</i> |
| 4) Dr. (Sr.) Amala Valarmathy A (Vice principal shift-II) | <i>Dr. Amala Valarmathy A</i> |
| 5) Dr. Kalaiselvi R. M (Dean of Arts) | <i>Dr. Kalaiselvi R. M</i> |
| 6) Dr. Sangeetha Rani R (Dean of Sciences) | <i>Dr. Sangeetha Rani R</i> |
| 7) Dr. Senthil Selvi G (Dean of Students Welfare) | <i>Dr. Senthil Selvi G</i> |
| 8) Ms. Bhuvaneshwari L (Dean of Arts) | <i>Ms. Bhuvaneshwari L</i> |
| 9) Ms. Nizama Devi N (Dean of Sciences) | <i>Ms. Nizama Devi N</i> |
| 10) Ms. Sathya N (Dean of Students Welfare) | <i>Ms. Sathya N</i> |
| 11) Ms. Anul Mary C (Office Superintendent) | <i>Ms. Anul Mary C</i> |

Agenda:-

- ⇒ To discuss the guidelines of the statutory/regulatory bodies.
- ⇒ To discuss the methods to implement the policies.

STUDENT GRIEVANCE

REDRESSAL COMMITTEE

Minutes of the meeting:-

12/10/2020

⇒ Students were instructed regarding the Usage of internet during the pandemic.

⇒ Awareness given to students for both UG and PG, while attending their Online classes and the precautions to be taken thereby.

⇒ Tutors were asked to instruct their wards through Online meet regarding the Cyberbullying.


⇒ Students were instructed to Customize their Computers and Systems On windows and Chrome for Safe Use of the internet.

⇒ Taking into Consideration, the adverse impact of the Pandemic, the students were guided to follow the instruction given by the Committee.

Name

- 1) Dr. Kalaiselvi RM
- 2) Dr. Sangeetha Rani R
- 3) Dr. Senthil Selvi G
- 4) Ms. Bhuvareshwari L
- 5) Ms. Nirmala Devi N
- 6) Ms. Sathya N
- 7) Ms. Azul Mary C (Office Superintendent)

Signature


 R. Sangeetha
 G. Senthil Selvi
 Bhuvareshwari
 N. Nirmala Devi
 N. Sathya
 Azul Mary C


Action taken Report:-

28/10/2020

The following points were Considered and action taken based On the meeting held On 12/10/2020

⇒ Students were able to identify the problems arising through Cyberbullying and Hackings.

⇒ Students were able to take Precautions and ensure the privacy restrictions in their gadgets and Computers which they Used for Online classes.


 Signature of the Principal

AWARENESS ON CYBER SECURITY THREATS
AND VULNERABILITIES

2020 - 2021

Circular :

Ref. No. 7 / Anti-Ragging / 2020-2021.

Date - 21.10.2021.

An awareness programme on Cyber Security threats and vulnerabilities, Anti-Ragging Committee of Auxilium College (Autonomous), Vellore, in collaboration with National Cyber Safety and Security Standards, New Delhi, will be held on 26.10.2021.

Members :

Dr. Sr. Jaya Sankar R (Principal)

Dr. Sumathi M (Vice Principal)
Shift - I

Dr. Sr. Amala Valarmathy A
(Vice Principal) Shift - II

Ms. Valentins Usha Kalaiselvi S
(Dean of Arts)

Dr. Sangeetha Rani R
(Dean of Sciences)

Ms. Hannah Elizabeth S
(Dean of Sciences)

Ms. Anandharathnam A
(Dean of Sciences)

Dr. Karimoghi K. B
(Dean of Students welfare)

Ms. Sathya Bama T
(Dean of Arts)

Ms. Nirbhara Devi N (Dean of Sciences)

Ms. Divya V (Dean of Students welfare)

Dr. Jaya Sankar R

R. Sumathi

Dr. Amala Valarmathy

U. Kalaiselvi

S. Sangeetha

H. Elizabeth

A. Anandharathnam

K. B. Karimoghi

T. Sathya Bama

N. Nirbhara Devi

V. Divya

Agenda :

* Talk on Cyber threats in day to day life.

* To discuss about the technologies used by the Cyber security to overcome the problems.

2020 - 2021

Minutes :

Ref. No : 7 / Anti-Ragging / 2020 - 2021

Date : 26.10.2021

Topic : Cyber security threats and vulnerabilities.

An Awareness programme on Cyber security threats and vulnerabilities was conducted on 26.10.2021

Plan of Action :

Talk on Cyber threats in day to day life.

Action Taken :

Discussed about the technologies used by the Cyber security to overcome the problems.

Result :

Achieved.

2022-2023

MEGA MEDICAL CAMP

Circular :-

Ref. No. 7 / CICPSH / 2022 - 2023
dated 07.10.2022

In the commemoration of the International Women child day, Rotaract club, Committee for Internal Complaints and Prevention of Sexual Harassment of Auxilium college (Autonomous), Vellore, Rotary club of Vellore Fort in collaboration with Sri Narayani Hospital and Research centre and JP Dental clinic jointly organizing a "A MEGA MEDICAL CAMP" with the presence of our chief resource person Mr. S Rajesh Kannan IPS, Superintendent of Police, Vellore District will be held on 11.10.2022.

Members :

Sr. Alice K.T (Secretary)	<i>Dr. Alvi K.T.</i>
Dr.(Sr) Jayasanthi.R (Principal)	<i>Sr. Jegan Sankar</i>
Sr. Sunathi.M (Vice Principal) Shift-I	<i>R. Arun .R.</i>
Dr.(Sr) Amala Valarmathy (Vice Principal) Shift-II	<i>Sri Amala Valarmathy</i>
Ms. Valentine Usha Kalaiselvi.S (Dean of Arts)	<i>V. Kalaiselvi Usha</i>
Dr. Sangeetha Rani.R (Dean of Sciences)	<i>B. Sangeetha</i>
Ms. Hannah Elizabeth.S (Dean of Sciences)	<i>Hannah Elizabeth</i>
Ms. Amalanathinam.A (Dean of Sciences)	<i>A. Amalanathinam</i>
Dr. Kanimozhi.K.B (Dean of Students Welfare)	<i>K.B. Kanimozhi</i>
Dr. Deepa.S (Dean of Arts)	<i>Dr. Deepa</i>
Ms. Ruthmary (Dean of Arts)	<i>Ruthmary</i>
Ms. Aruna.A (Dean of Sciences)	<i>Aruna</i>
Ms. Malathi.T (Dean of Sciences)	<i>Malathi</i>
Ms. Lakshmi Bai.R (Dean of students welfare)	<i>R. Lakshmi Bai</i>

Agenda

- * Talk on the Safety precaution.
- * An Awareness Speech to our girls about girls Safety.
- * Talk on Life, Soft Skill, personality development and personal Skills.
- * Talk on regarding health and its importance.
- * A medical Team from Narayani hospital helped the Staff and students to check BP, Sugar, Bone test, Dental checkup and gave remedies.

2022-2023

"MEGA MEDICAL CAMP"

Minutes of the Meeting:

11.10.2022

To commemorate the International Women child Day, Rotaract club of Auxilium college and Committee for Internal Complaints and Prevention of Sexual Harassment of Auxilium college and Rotary club of Vellore Fort and Sri Narayani Hospital and Research centre and JP Dental clinic jointly organised a "A Mega Medical camp" on 11.10.2022. The chief Resource person Mr. S. Rajesh Kannan IPS, Superintendent of Police gave an awareness speech about the safety precautions to the students and followed by the speaker Ms. Sudha Vijayaraj, Founder Rurination Life, Soft Skill and personality development trainer gave points to groom ones development and personal skills. Rtn G. Nandakumar Anaemia chairman instructed the students regarding health and it's importance. A medical team from Narayani Hospital helped the staff and students to check BP, Sugar, bone test, dental checkup and gave treatment regarding dermatological problems. Nearly 300 students and staff benefited from this medical camp.

Action taken Report:

The action taken is based on the meeting held on 11.10.2022

Plan of Action:

Discussion on the safety precautions, personality development and personal development, Soft Skill making.

Action taken:

Discussed on the safety precautions, personality development and personal development, Soft Skill making.

Result:

Achieved.

Sr. Sign Sudha
Signature of the principal.

AWARENESS PROGRAMME ON

ANTI-RAGGING

2022-2023

Circular:

Ref. No. 10 / Anti-Ragging / 2021-2022

Date - 12.10.2022

A Inter-departmental programme based on the topic "Anti-Ragging Awareness Programme", committee of Anti-Ragging of Auxilium college (Autonomous) was held on 14.10.2022.

Members:

Sr. Alice K.T. (Secretary)

Alice K.T.

Dr. (Sr) Jaya Santhi R (Principal)

Jaya Santhi R

Sr. Sumathi M (Vice Principal) Shift I

Sumathi M

Dr. (Sr) Amala valarmathy A

Amala valarmathy A

(Vice principal) Shift II

Ms. Valentine Usha kalaiselvi S

Valentine Usha kalaiselvi S

(Dean of Arts)

Dr. Sangeetha Rani R (Dean of sciences)

Ms. Hannah Elizabeth S

Hannah Elizabeth S

(Dean of Sciences)

Dr. Karimozhi K.B

Karimozhi K.B

(Dean of Students welfare)

Ms. Deepa S

(Dean of Arts)

Deepa S

Ms. Aruna A

(Dean of Sciences)

Aruna A

Ms. Lakshmi bai R

(Dean of Students welfare)

Lakshmi bai

Agenda:

- * To Ensure prevention of Ragging
- * Talk on Anti-Ragging and punishment to people who rag.

2022 - 2023

Minutes:

Ref. No : Ref. No-10 / Anti-Ragging / 2022-2023

Date : 14.10.2022

Topic : Anti-Ragging

Anti-Ragging awareness programme was conducted for the students on 14.10.2022.

Plan of Action:

An Inter-departmental programme on "Anti-Ragging".

Action Taken:

Awareness programme on Anti-Ragging.

Result:

Achieved.

Jc - Jaya Santhi R
14/10/22

AWARENESS PROGRAMME ON CYBER

BULLYING AND CYBER CRIME

2022 - 2023

Circular :

Ref. No. 11/Anti-Ragging / 2022 - 2023

Date - 16.11.2022

An Awareness programme on "Cyber bullying and Cyber Crime". Anti-Ragging Committee of Annattilum College (Autonomous), Vellore in collaboration with Cyber Crime Department, Vellore will be held on 17.11.2022.

Members :

Dr. (Sr.) Jaya Santhi R (Principal)

Dr. (Sr.) Surnathi M (Vice Principal) (Shift - I)

Dr. (Sr.) Arada Velamuthy A (Vice Principal) (Shift - II)

Dr. Kanimozhi . K . B (Dean of Students Welfare)

Ms. Valentine Vaha Kalarasvi S (Dean of Arts)

Dr. Sangeetha Rani R (Dean of Sciences)

Ms. Hannah Elizabeth S (Dean of Sciences)

Ms. Arada rathnam A (Dean of Sciences)

Ms. Aswina A (Dean of Arts)

Ms. Deepa S (Dean of Arts)

Ms. Lakshmi Bai (Dean of Students Welfare)

Dr. ~~Surnathi M~~ 17/11/22

R. ~~Arada~~

S. ~~Arada~~ Velamuthy

Dr. ~~Kanimozhi~~

S. ~~Valentine~~ Vaha

G. ~~Sangeetha~~

H. ~~Hannah~~

A. ~~Arada~~ rathnam

A. ~~Aswina~~

D. ~~Deepa~~

R. ~~Lakshmi~~ Bai

Ms. Malathi T (Dean of Sciences)

P. ~~Malathi~~

Ms. Ruth May (Dean of Arts)

~~Ruth May~~

Agenda :

Students getting enlightened on the pros and cons of using social media.

Safety measures and how to register a complaint.

2022 - 2023

Minutes :

Ref. No : Ref. No - 11 / Anti-Ragging / 2022 - 2023

Date : 18.11.2022

Topic : Cyber bullying and Cyber Crime

The Anti-Ragging Committee and the Department of Commerce with its 'Citizen Consumer club' in association with the Cyber Crime Department, Vellore organised a Seminar on 'Cyber bullying and Cyber Crime'.

Action Taken Report :

Students were able to identify the issues and risks involved in mobile phones.

They were requested to not to post any personal photos in social media.

Students were taught how to file a complaint in the Cyber Crime website through online.

Result :

Achieved.

Dr. ~~Surnathi M~~ 18/11/22
Signature of the principal

AWARENESS TALK ON MENTAL

WELL - BEING

2022-2023

Circular

Ref. No. 12 / Anti-Ragging/Drug Committee/

Date - 16.04.2023

An Awareness Programme on "Mental Well-being", Anti-Ragging/Drug Committee and the Department of BBA (Hospital Administration) of Auvilium College (Autonomous), Vellore in association with All India Women's Conference will be held on 18/04/2023.

Members

- Dr. (Sr.) Jaya Santhi R (Principal) *Dr. Jaya Santhi R*
- Dr. (Sr.) Sumathi M (Vice Principal) (Shift-I) *S. Sumathi*
- Dr. (Sr.) Anula Valarmathy A (Vice Principal) (Shift-II) *A. Anula Valarmathy*
- Dr. Karimoghi. K B (Dean of Students Welfare) *K. Karimoghi*
- Ms. Valentine Usha Kalakulvi S (Dean of Arts) *S. Valentine Usha*
- Dr. Sangeetha Rani R (Dean of Sciences) *S. Sangeetha*
- Ms. Hannah Elizabeth S (Dean of Sciences) *H. Elizabeth*
- Ms. Annalarathinam A (Dean of Sciences) *A. Annalarathinam*
- Ms. Aswina. A (Dean of Arts) *A. Aswina*
- Ms. Deepa S (Dean of Arts) *S. Deepa*
- Ms. Lakshmi Bai R (Dean of Students Welfare) *R. Lakshmi Bai*

Ms. Malathi . T (Dean of Sciences)

T. Malathi

Ms. Ruth May (Dean of Arts)

Ruth May

Agenda :

- Ensuring students' mental health.
- Awareness talk on the topic "Mental well-being".

Minutes :

Ref. No : Ref. No - 12 / Anti-Ragging

Date : 19.04.2023

Topic : Awareness talk on mental well-being

An Anti-Ragging/Drug Committee and the Department of BBA (Hospital Administration) in association with the "All India women's Conference" organised an awareness talk on "Mental well-being".

Plan of Action :

Ensuring students' Mental health.

Action Taken :

An Awareness talk on Mental Well-being.

Result :

Achieved.

Sr. Sangeetha Rani R

SAY NO TO
RAGGING / DRUG

2022 - 2023

Circular :

Ref. No. 13 / Anti-Ragging / Drug Committee
Date - 18.04.2023

A workshop on "Say no to
ragging / Drug" Anti Ragging / Drug committee
of Auxilium college (Autonomous), Vellore
will be held on 19.04.2023

Members :

- Dr. (Ss.) Jaya Sankar K (Principal) *Dr. Jaya Sankar K*
- Dr. (Ss.) Sumathi M (Vice principal) *S. Phine*
(Shift - 2)
- Dr. (Ss.) Amala Valasmathy A *A. Amala Valasmathy*
(Vice principal) (Shift II)
- Dr. Kanimozhi . K . B *Dr. Kanimozhi*
(Dean of students welfare)
- Dr. Valentina Usha Kalaiselvi S *Dr. Valentina Usha Kalaiselvi*
(Dean of Arts)
- Dr. Jangathia Rani R *Dr. Jangathia Rani R*
(Dean of sciences)
- Dr. Hannah Elizabeth S *Dr. Hannah Elizabeth S*
(Dean of sciences)
- Ms. Amalagathinam A *Ms. Amalagathinam A*
(Dean of sciences)
- Ms. Anura . A *Ms. Anura . A*
(Dean of Arts)
- Ms. Deepa S (Dean of Arts) *Ms. Deepa S*
- Ms. Lakshmi Bai (Dean of students welfare) *Ms. Lakshmi Bai*

Ms. Malathi . T (Dean of Sciences) *Ms. Malathi . T*
Ms. Ruth Mary (Dean of Arts) *Ms. Ruth Mary*

Agenda :
Awareness talk on Anti ragging
and Drug addiction.
Measures to overcome
such issues.

Minutes

Ref. No : Ref No - 13 / Anti Ragging & Anti Drug
Date : 20 / 04 / 2023
Topic : Say no to Ragging / Drug

An awareness program on "Say no
to Ragging / Drug" was conducted by
the Anti Ragging and Anti Drug committee

Plan of Action

To ensure that students are
prevented from ragging and to avoid
the usage of drugs

Action taken

Awareness program on "Say
No to Ragging / Drug".

Result

Achieved

Dr. Jaya Sankar K
Signature of the Principal